



Guidance on Requesting VDEM Debris Technical Assistance

VDEM will evaluate requests on a case-by-case basis. Key factors that will determine if VDEM will be able to support a debris technical assistance mission include, but are not limited to:

- Assessment that the locality has exceeded its capability to set up a process to remove debris from the disaster
- Availability of funding
- Completeness of mission request
- Eligibility under current FEMA Public Assistance Program and Policy Guide (PAPPG) established under P.L 93-288 (Stafford Act)
- Determination of cost reasonableness and necessity of debris removal (2 CFR 200)
- Availability of contractor support
- Commitment from local government to support the coordination of efforts
- Other funding sources that might be available to support

Overview and Requirements

- VDEM technical assistance may be provided through the following methods
 - Just in Time Training for Crisis Track Debris Estimator Tool
 - Desktop support for Crisis Track in identifying waterway debris sites for NRCS or FEMA
 - Provide guidance and recommendations for debris contracting, specifically regarding emergency, exigent, and standard procurement requirements
 - Provide guidance on processes and procedures for PA eligibility
 - Provide documentation guidance and requirements
 - Connect with important contacts at the Virginia Department of Environmental Quality, Conservation and Recreation, Transportation, and Wildlife Resources.
 - Connect with important contacts through ESF #17 and VOADD
 - Connect with important contacts through the National Resource Conservation Service, Federal Fish and Wildlife Service, and Federal Emergency Management Agency.
 - Debris Subject Matter Expertise through contractual support
- Technical assistance missions can be supported in person or virtually, and are intended to last approximately 7 days in duration.



Debris Technical Assistance WebEOC Request for Assistance (RFA) Requirements

- Debris Technical Assistance requests should be comprehensive, and like all requests use the CSALTT (Capability, Size, Amount, Location, Type, and Time) criteria. Mission requests must include:
 - Important local contacts to include public works, waste management, emergency management, public information officer, and others as appropriate.
 - Type of support requested:
 - Crisis Track Debris Estimator
 - Procurement Guidance
 - PA eligibility
 - Important Contacts
 - Debris Subject Matter Experts – Contractual Support

WebEOC RFAs should include the following language:

Under my authority, I (Insert Chief Elected Official), as the Chief Elected Official or as the Authorized Designee of (Insert Locality), am requesting the Commonwealth of Virginia conduct debris removal technical assistance. I will ensure that the appropriate staff is available to work collaboratively with the State in the execution of this operation.

Your local point of contact will be (insert name, title, email, and phone number)

Acknowledgement

I acknowledge that debris technical assistance will be limited to training, guidance, and connection to important contacts. This support is intended to give the local government a leg up with respect to procuring debris removal and debris monitoring services to maximize potential reimbursement of eligible expenditures. I acknowledge that there may be a cost share associated with this request.